



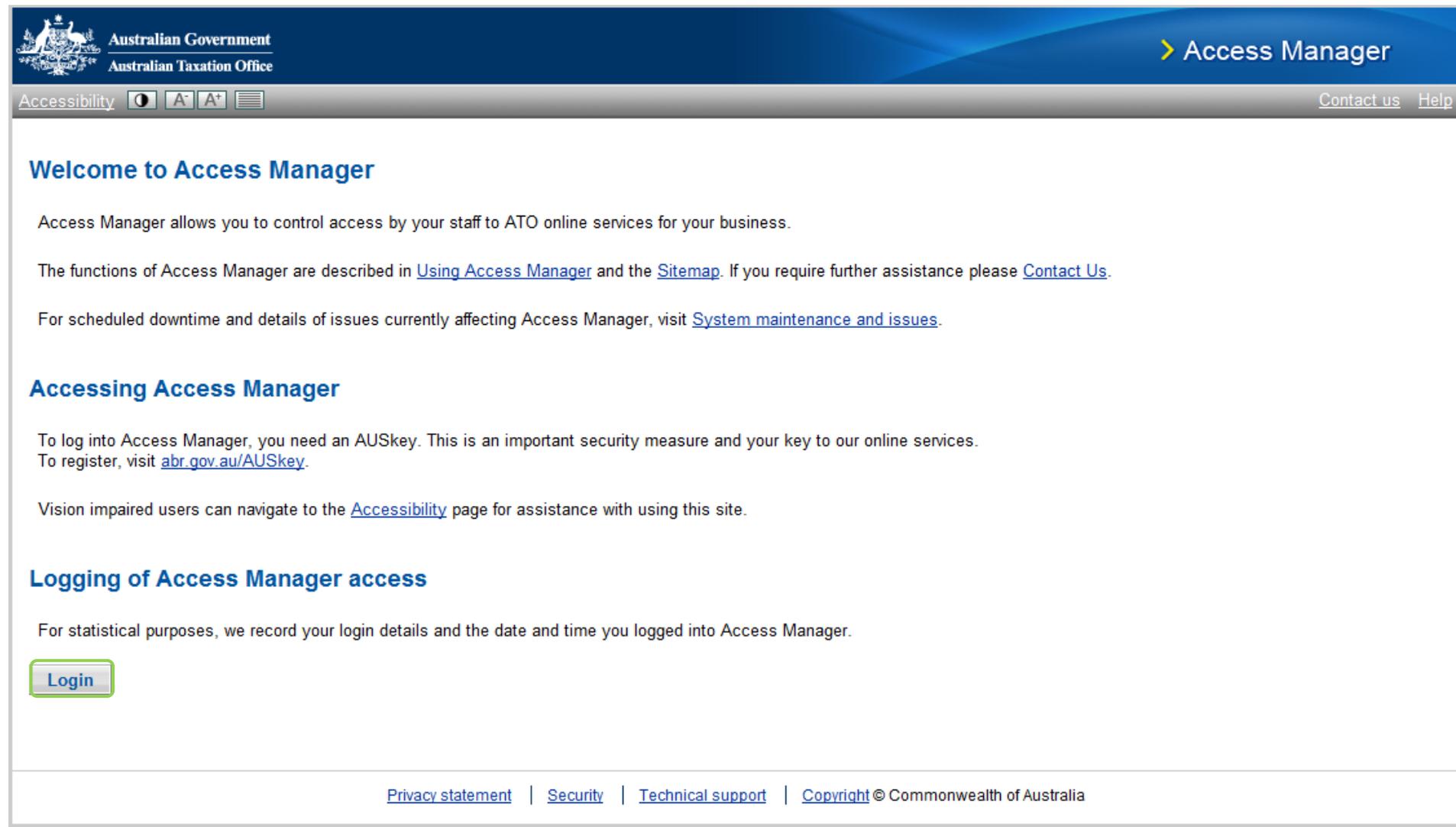
Access Manager - My hosted SBR software services screens

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1. How to notify the ATO of your hosted SBR software service

Step 1 of 7 – Login to Access Manager at <https://am.ato.gov.au> or go to ato.gov.au and select **Access Manager**



The screenshot shows the top navigation bar of the Australian Taxation Office website. On the left, there is the Australian Government logo and the text "Australian Government" and "Australian Taxation Office". On the right, there is a blue button with a white arrow pointing right and the text "Access Manager". Below the navigation bar, there is a grey bar with the word "Accessibility" on the left and "Contact us" and "Help" on the right. The main content area has a white background. It starts with a blue heading "Welcome to Access Manager". Below this, there are three paragraphs of text. The first paragraph says "Access Manager allows you to control access by your staff to ATO online services for your business." The second paragraph says "The functions of Access Manager are described in [Using Access Manager](#) and the [Sitemap](#). If you require further assistance please [Contact Us](#)." The third paragraph says "For scheduled downtime and details of issues currently affecting Access Manager, visit [System maintenance and issues](#)." Below this, there is another blue heading "Accessing Access Manager". This is followed by two paragraphs. The first says "To log into Access Manager, you need an AUSKey. This is an important security measure and your key to our online services. To register, visit abr.gov.au/AUSkey." The second says "Vision impaired users can navigate to the [Accessibility](#) page for assistance with using this site." Below this, there is a third blue heading "Logging of Access Manager access". This is followed by one paragraph: "For statistical purposes, we record your login details and the date and time you logged into Access Manager." Below this paragraph, there is a green button with the text "Login". At the bottom of the page, there is a grey bar with the text "Privacy statement | Security | Technical support | Copyright © Commonwealth of Australia".

Welcome to Access Manager

Access Manager allows you to control access by your staff to ATO online services for your business.

The functions of Access Manager are described in [Using Access Manager](#) and the [Sitemap](#). If you require further assistance please [Contact Us](#).

For scheduled downtime and details of issues currently affecting Access Manager, visit [System maintenance and issues](#).

Accessing Access Manager

To log into Access Manager, you need an AUSKey. This is an important security measure and your key to our online services. To register, visit abr.gov.au/AUSkey.

Vision impaired users can navigate to the [Accessibility](#) page for assistance with using this site.

Logging of Access Manager access

For statistical purposes, we record your login details and the date and time you logged into Access Manager.

[Login](#)

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1. How to notify the ATO of your hosted SBR software service

Step 2 of 7 – Select ‘My hosted SBR software services’

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- [Business Portal](#)
- [Tax Agent Portal](#)
- [BAS Agent Portal](#)
- [Australian Business Register](#)

Business: ALKAYAL **ABN:** 5607379074

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Welcome ubrbk

Updates

Access Manager contains all the core functions of Online Access Manager and also incorporates some additional features including the copy permissions function. This function allows you to copy the permissions you have assigned to one staff member and assign them to other staff. It can be accessed from the Access and permissions menu or via the quick link on this page.

Quick Links

- [Copy Permissions](#)

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1. How to notify the ATO of your hosted SBR software service

Step 3 of 7 – Select 'Notify the ATO of your hosted service'



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Business: ALKAYAL **ABN:** 56073790704

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My hosted SBR software services

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ⓘ No hosted SBR software services are notified.

➤ A business using certain (online) hosted SBR-enabled business/accounting software can notify the ATO that, for the purposes of its transactions with the ATO via the SBR channel, it sends and receives those transactions to and from the ATO in its hosted software environment.

My hosted SBR software services notified for transactions with the ATO

No records returned.

[Notify the ATO of your hosted service](#)

ⓘ TIPS

Select an ABN to:

- View Software IDs
- Add or remove a Software ID
- Remove a software service provider

If the 'Notification status' is 'Disabled' this means your software service provider has disabled your notification. To reactivate you will need to contact your software service provider.

1. How to notify the ATO of your hosted SBR software service

Step 4 of 7 – Select the service provider's ABN



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Business: ALKAYAL **ABN:** 56073790704

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Notify the ATO of your hosted SBR software service

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Select the provider of your hosted SBR software service from the list below. You can search for a provider in the list using their ABN or their name.

Search for a hosted SBR software service provider

ABN: and/or service provider name:

Select your hosted SBR software service provider

ABN ▼	Software service provider
16 909 296 965	Cloud ABACON PTY LTD
24 752 245 356	Cumulo Nimbus Cloud Lodgements
70 663 466 517	Sunny Dayz Cloud Subscriptions
96 967 964 685	Storm Cloud Tax Services

Displaying 1 to 4 of 4 records found

 **TIPS**

The only providers who appear on this page are those whose systems allow clients to send and receive SBR transactions completely within their hosted (cloud) environments.

Contact your hosted SBR software provider if they are not listed. They can advise when this service might be available to you.

1. How to notify the ATO of your hosted SBR software service

Step 5 of 7 – Add at least one Software ID issued by your service provider, select 'Next'

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- [Australian Business Register](#)

Business: ALKAYAL **ABN:** 56073790704

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Identify your hosted SBR software service

[< Notify the ATO of your hosted SBR software service](#)

Selected hosted SBR software service provider

ABN:	16 909 296 965
Software service provider:	Cloud ABACON PTY LTD

Identify your Software IDs

 Your software service provider issues a Software ID to identify the hosted software environment it provides to you. Your provider may issue several Software IDs for its services.

Add Software IDs: * [Add another](#)

 **TIPS**

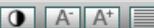
You must identify at least one hosted SBR software service by entering its Software ID.

You can notify the ATO later by modifying your hosted SBR software service to remove or add additional Software IDs.

1. How to notify the ATO of your hosted SBR software service

Step 6 of 7 – If the details are correct and you agree to the Notification, select 'Save'



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Business: ALKAYAL **ABN:** 56073790704

You are here: [Home](#) » Save your notification to the ATO of your hosted SBR software service

Save your notification to the ATO of your hosted SBR software service

[< Identify your hosted SBR software service](#)

▶ Your hosted SBR software environment is identified by reference to your hosted software service provider and the Software ID issued by it for the hosted software environment it provides you. Confirm both are correctly specified below.

Hosted SBR software service provider

ABN:	16 909 296 965
Software service provider:	Cloud ABACON PTY LTD

Software IDs

Software IDs
0000000011

Notification

By selecting 'Save', I am notifying the ATO that:

- the hosted software service provider identified above provides my business with the hosted software environment/s identified by the Software ID/s listed above, and
- my business, for the purposes of its transactions with the ATO via the SBR channel, sends (and receives) those transactions to (and from) the ATO in that/those hosted software environment/s.

[Cancel](#) [Back](#) [Save](#)

TIPS

You are responsible for controlling who can access your hosted SBR software environment.

Contact your hosted SBR software service provider for advice on controlling user access and functions in the hosted software environment it provides.

1. How to notify the ATO of your hosted SBR software service

Step 7 of 7 – The notification is successfully saved



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Business: ALKAYAL **ABN:** 56073790704

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My hosted SBR software services

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 **Your changes have been saved successfully.**

 A business using certain (online) hosted SBR-enabled business/accounting software can notify the ATO that, for the purposes of its transactions with the ATO via the SBR channel, it sends and receives those transactions to and from the ATO in its hosted software environment.

My hosted SBR software services notified for transactions with the ATO

ABN ▼	Software service provider	Notification status
16 909 296 965	Cloud ABACON PTY LTD	Active

Displaying 1 to 1 of 1 records found

[Notify the ATO of your hosted service](#)

 **TIPS**

Select an ABN to:

- View Software IDs
- Add or remove a Software ID
- Remove a software service provider

If the 'Notification status' is 'Disabled' this means your software service provider has disabled your notification. To reactivate you will need to contact your software service provider.

2. How to modify a software provider notification

Step 1 of 4 – From 'My hosted SBR software services', select the provider's ABN



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 A business using certain (online) hosted SBR-enabled business/accounting software can notify the ATO that, for the purposes of its transactions with the ATO via the SBR channel, it sends and receives those transactions to and from the ATO in its hosted software environment.

My hosted SBR software services notified for transactions with the ATO

ABN ▼	Software service provider	Notification status
16 909 296 965	Cloud ABACON PTY LTD	Active

Displaying 1 to 1 of 1 records found

[Notify the ATO of your hosted service](#)

 **TIPS**

Select an ABN to:

- View Software IDs
- Add or remove a Software ID
- Remove a software service provider

If the 'Notification status' is 'Disabled' this means your software service provider has disabled your notification. To reactivate you will need to contact your software service provider.

2. How to modify a software provider notification

Step 2 of 4 – Add software IDs, select any Software IDs to remove, then select 'Next'

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Modify your hosted SBR software service

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Hosted SBR software service provider

ABN:	16 909 296 965
Software service provider:	Cloud ABACON PTY LTD
Notification status:	Active
<input type="button" value="Remove notification"/>	

Software IDs

Your software service provider issues a Software ID to identify a hosted software environment it provides you. Your provider may issue several Software IDs for its services.

Add Software IDs: * [Add another](#)

Current Software IDs:

Software IDs	Remove
0000000011	<input checked="" type="checkbox"/>

TIPS

Select 'Remove notification' if your provider no longer hosts any SBR software services for you. This will also delete all associated Software IDs.

If the 'Notification status' is 'Disabled' this means your software service provider has disabled your notification. To reactivate you will need to contact your software service provider.

Add or remove one or more Software IDs and select 'Next' to review your changes before saving the notification.

2. How to modify a software provider notification

Step 3 of 4 – If the notification changes are correct, select 'Save'

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Business: ALKAYAL **ABN:** 56073790704

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Save changes to your hosted SBR software service notification

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Hosted SBR software service provider

ABN:	16 909 296 965
Software service provider:	Cloud ABACON PTY LTD
Notification status:	Active

Software IDs

Add Software IDs:

<input type="text" value="Software IDs"/>
<input type="text" value="5555555555"/>

Remove Software IDs:

<input type="text" value="Software IDs"/>
<input type="text" value="0000000011"/>

TIPS

You are responsible for controlling who can access your hosted SBR software environment.

Contact your hosted SBR software provider for advice on controlling user access and functions in the hosted software environment it provides.

Notification

By selecting 'Save', I am notifying the ATO that:

- the online software service provider identified above provides my business with the hosted software environment/s identified by the current (and not the removed) Software ID/s listed above, and
- my business, for the purposes of its transactions with the ATO via the SBR channel, sends (and receives) those transactions to (and from) the ATO in that/those hosted software environment/s.

2. How to modify a software provider notification

Step 4 of 4 – The changes are successfully saved



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Business: ALKAYAL **ABN:** 56073790704

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My hosted SBR software services

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 **Your changes have been saved successfully.**

 A business using certain (online) hosted SBR-enabled business/accounting software can notify the ATO that, for the purposes of its transactions with the ATO via the SBR channel, it sends and receives those transactions to and from the ATO in its hosted software environment.

My hosted SBR software services notified for transactions with the ATO

ABN ▾	Software service provider	Notification status
16 909 296 965	Cloud ABACON PTY LTD	Active

Displaying 1 to 1 of 1 records found

[Notify the ATO of your hosted service](#)

TIPS

Select an ABN to:

- View Software IDs
- Add or remove a Software ID
- Remove a software service provider

If the 'Notification status' is 'Disabled' this means your software service provider has disabled your notification. To reactivate you will need to contact your software service provider.

3. How to remove a software provider notification

Step 1 of 4 – From 'My hosted SBR software services', select the provider's ABN



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▶ A business using certain (online) hosted SBR-enabled business/accounting software can notify the ATO that, for the purposes of its transactions with the ATO via the SBR channel, it sends and receives those transactions to and from the ATO in its hosted software environment.

My hosted SBR software services notified for transactions with the ATO

ABN ▼	Software service provider	Notification status
16 909 296 965	Cloud ABACON PTY LTD	Active

Displaying 1 to 1 of 1 records found

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TIPS

Select an ABN to:

- View Software IDs
- Add or remove a Software ID
- Remove a software service provider

If the 'Notification status' is 'Disabled' this means your software service provider has disabled your notification. To reactivate you will need to contact your software service provider.

3. How to remove a software provider notification

Step 2 of 4 – Select 'Remove notification'

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Hosted SBR software service provider

ABN:	16 909 296 965
Software service provider:	Cloud ABACON PTY LTD
Notification status:	Active
<input type="button" value="Remove notification"/>	

Software IDs

▶ Your software service provider issues a Software ID to identify a hosted software environment it provides you. Your provider may issue several Software IDs for its services.

Add Software IDs: * [Add another](#)

Current Software IDs:	Software IDs	Remove
	5555555555	<input type="checkbox"/>

 **TIPS**

Select 'Remove notification' if your provider no longer hosts any SBR software services for you. This will also delete all associated Software IDs.

If the 'Notification status' is 'Disabled' this means your software service provider has disabled your notification. To reactivate you will need to contact your software service provider.

Add or remove one or more Software IDs and select 'Next' to review your changes before saving the notification.

3. How to remove a software provider notification

Step 3 of 4 – If the correct provider notification is displayed, select 'Save'



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You are here: [Home](#) » Remove notification

Remove notification

[< Modify your hosted SBR software service](#)

➤ Select 'Save' to remove your notification with the ATO if the software service provider identified below no longer hosts any SBR software services for your business.

Hosted SBR software service provider

ABN:	16 909 296 965
Software service provider:	Cloud ABACON PTY LTD
Notification status:	Active

[Cancel](#) [Back](#) [Save](#)

3. How to remove a software provider notification

Step 4 of 4 – The notification is successfully removed



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 **Your changes have been saved successfully.**

 A business using certain (online) hosted SBR-enabled business/accounting software can notify the ATO that, for the purposes of its transactions with the ATO via the SBR channel, it sends and receives those transactions to and from the ATO in its hosted software environment.

My hosted SBR software services notified for transactions with the ATO

No records returned.

[Notify the ATO of your hosted service](#)

 **TIPS**

- Select an ABN to:
 - View Software IDs
 - Add or remove a Software ID
 - Remove a software service provider

If the 'Notification status' is 'Disabled' this means your software service provider has disabled your notification. To reactivate you will need to contact your software service provider.